



## NEW PATIENT INFORMATION FORM

PATIENT INFORMATION					
LEGAL NAME (LAST, FIRST MIDDLE INITIAL)	MAIDEN NAME	MARITAL STATUS	SSN#	DATE OF BIRTH	SEX
LOCAL ADDRESS		SECONDARY/BILLING ADDRESS (if Applicable)			
CITY, STATE, ZIP	HOME PHONE	CITY, STATE, ZIP	HOME PHONE		
PRIMARY EMPLOYER	OCCUPATION	SECONDARY EMPLOYER (if applicable)	OCCUPATION		
ADDRESS		ADDRESS			
CITY, STATE, ZIP		CITY, STATE, ZIP			
WORK PHONE		WORK PHONE			
RESPONSIBLE PARTY					
NAME (LAST, FIRST MIDDLE)		MARITAL STATUS	SSN#	DATE OF BIRTH	SEX
RELATIONSHIP TO PATIENT		OCCUPATION			
ADDRESS		EMPLOYER			
PHONE		EMPLOYER ADDRESS			
IN AN EMERGENCY CALL:		WORK PHONE			
PRIMARY INSURANCE					
NAME OF INSURANCE COMPANY			POLICY NUMBER		
NAME OF INSURED			GROUP#		
RELATIONSHIP TO PATIENT			DATE OF BIRTH		
SECONDARY INSURANCE (if Applicable)					
NAME OF INSURANCE COMPANY			POLICY #		
NAME OF INSURED			GROUP#		
RELATIONSHIP TO PATIENT			DATE OF BIRTH		
PHYSICIANS	PATIENT EMAIL/ PHARMACY				
FAMILY PHYSICIAN	EMAIL				
EYE DOCTOR/OPTOMETRIST	PREFERRED PHARMACY				
REFERRING PHYSICIAN					

Who can have access to your **protected health** information, if you are not able/available to request information yourself?

\_\_\_\_\_

Name
Relationship

Who may have access to your **billing/insurance** information if we call and are not able to discuss this information with you?

\_\_\_\_\_

Name
Relationship





Jennifer Burgoyne Dechant, M.D.

Name: \_\_\_\_\_ Date of birth: \_\_/\_\_/\_\_

**Eye Drops:** List all Eye drops you are using, and frequency. Or write "NONE".

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Past Eye History:** Check the conditions you have now, or have had:

<input type="checkbox"/> Macular Degeneration	<input type="checkbox"/> Glaucoma
<input type="checkbox"/> Diabetic Eye Disease	<input type="checkbox"/> Cataracts
<input type="checkbox"/> Retinal Detachment	<input type="checkbox"/> Lazy or wandering Eye
<input type="checkbox"/> Dry Eyes	<input type="checkbox"/> Trauma

**Previous Eye Surgeries:** List and describe previous eye surgeries (include type, date and which eye) or write "NONE".

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SOCIAL HISTORY:** Circle/check appropriate item

Smoking: YES / NO

Alcohol: YES / NO: drinks \_\_\_ per day / week

**Home Status:**                      **Marital Status:**

<input type="checkbox"/> Live alone	<input type="checkbox"/> Single
<input type="checkbox"/> With family	<input type="checkbox"/> Married
<input type="checkbox"/> Nursing home	<input type="checkbox"/> Widowed
<input type="checkbox"/> Assisted living	<input type="checkbox"/> Divorced

**FAMILY HISTORY:**

<input type="checkbox"/> Glaucoma
<input type="checkbox"/> Retinal Detachment/Blindness
<input type="checkbox"/> Macular Degeneration
<input type="checkbox"/> Other _____

**ALLERGIES TO MEDICATIONS:** Please list allergy, severity, and the reaction if medication is taken. Or write "NONE".

ALLERGY:	SEVERITY:	REACTION:

**SYSTEMIC ILLNESS:** Please check all that apply. Please fill in any necessary blank spots.

<input type="checkbox"/> No history of illness	<input type="checkbox"/> Congestive Heart Failure	<input type="checkbox"/> Hepatitis/Liver disease _____	<input type="checkbox"/> Lupus
<input type="checkbox"/> Anemia	<input type="checkbox"/> COPD/Emphysema	<input type="checkbox"/> High Blood Pressure	<input type="checkbox"/> Rosacea
<input type="checkbox"/> Arrhythmia	<input type="checkbox"/> Diabetes Type 1 (how long) _____	<input type="checkbox"/> Cancer _____	<input type="checkbox"/> Depression/Anxiety
<input type="checkbox"/> Heart Attack	<input type="checkbox"/> Diabetes Type 2 (how long) _____	<input type="checkbox"/> HIV/AIDS	<input type="checkbox"/> Skin Cancer _____
<input type="checkbox"/> Asthma	<input type="checkbox"/> Rheumatoid Arthritis	<input type="checkbox"/> Skin Disease	<input type="checkbox"/> Stroke
<input type="checkbox"/> Osteoarthritis	<input type="checkbox"/> Headache/Migraine	<input type="checkbox"/> Prostate Disease	<input type="checkbox"/> Thyroid disease _____
<input type="checkbox"/> High Cholesterol	<input type="checkbox"/> Hearing Loss	<input type="checkbox"/> Lung Disease	<input type="checkbox"/> Sjogrens Syndrome





## OUR PAYMENT POLICY

If you are covered by an insurance plan, please present your current insurance card(s) to the receptionist at the time of your first visit. If your insurance changes at any time, you must present the new card(s) to the receptionist at your next visit after the change. Our staff must have current information in order to process your claims. Because of the numerous insurance plans available, we will not be able to answer specific questions regarding your plan. Please contact your insurance company for plan specific information.

If you are not covered under an insurance plan, we will provide assistance to you by making arrangements for payment that will fit your individual circumstances. You may call our office for an estimated amount of service costs prior to your visit. Payment will be due at the time of service. We accept check, Visa, MasterCard, and Discover.

1. It is **your** responsibility to check with your insurance company prior to your first visit to determine if we are a participating physician with your insurance plan. Medicare Standard **does not** require a referral. HMO's such as Premier Blue, Coventry, Blue Select, and others **may** require a referral.
2. If **your** insurance plan requires you to have a referral from your primary physician, **you** are responsible for contacting your physician before each visit to our office. Please ask your physician to fax or mail a copy of the referral to our office prior to your visit. If you do not have an authorized referral, we will not refuse you care. However, our office and your insurance company recognize that without a referral, **you** are responsible for any charges related to services provided. We will bill you directly for charges not covered by a referral.
3. If your insurance plan requires a co-payment for your office visit, you will be expected to pay the co-pay amount at the time services are provided. You will be billed for any portion of services not covered by your insurance plan and for deductibles that are a part of your insurance plan. For your convenience, check, VISA, MasterCard, and Discover are accepted.

Our staff is committed to assisting you. If you have any questions, please ask.

I HAVE READ, AND I UNDERSTAND THE ABOVE PAYMENT POLICY

X

\_\_\_\_\_  
Patient /Guarantor Signature

\_\_\_\_\_  
Date